

# IPSA AISP

## 27<sup>TH</sup> WORLD CONGRESS OF POLITICAL SCIENCE

### INFORMATION

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- The Bid must include at least one official quotation from the venue's in- house caterer or from an external company, with the stamp and the signature of the senior manager.
- All prices must be in \$USD currency or equivalent.
- All prices must include all taxes and all fees.
- If you don't match **ALL** the criteria below, **please DO NOT send a proposal.**

### OPENING CEREMONY RECEPTION (1,000 to 1,500 PERSONS)

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#### Beverages

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- Unlimited serving for 1,000 to 1,500 persons.
- Duration: 1.5 hour.
- Alcohol of an average quality.
- Local and international beverages.
- Variety: wine, spirits, beers, soft drinks, water, etc.

#### Food

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- 1,200 persons.
- 10 pieces per person.
- Canapés of an average quality.
- Must include a vegetarian option.
- Meat: No pork.

### CLOSING CEREMONY RECEPTION (500 PERSONS)

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#### Beverages

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- Unlimited serving for 500 persons.
- Duration: 1 hour.
- Alcohol of an average quality.
- Local and international beverages.
- Variety: wine, spirits, beers, soft drinks, water, etc.

#### Food

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- 500 persons.
- 10 pieces per person.
- Canapés of an average quality.
- Must include a vegetarian option.
- Meat: No pork.

### **VOLUNTEER LUNCHESES and DINNER (100 PERSONS)**

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#### **Beverages**

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- Water and variety of soft drinks and juices.
- Duration: 2 hours.

#### **Food**

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- 100 persons.
- Variety of sandwiches for lunch and hot buffet dinner
- Vegetarian and gluten free option

### **EXECUTIVE COMMITTEE DINNER (50 PERSONS)**

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- 50 persons.
- Table d'hôte: 1 entry, 1 main course, 1 dessert.
- Minimum of 4 choices of the meal including a vegetarian option.
- The quality of food: above average.
- Beverages: an unlimited serving of average quality local and international beverages (wine, spirits, beers, soft drinks, water, etc.).