

# Instructions to Submit a Paper Proposal

Via the **Oxford Abstracts** Platform



**Link to submit a Paper:** <https://app.oxfordabstracts.com/stages/81058/submitter>

## Step 1: Sign in or Sign Up to Oxford Abstracts

- If you have used Oxford Abstracts in the past, sign in using your credentials.
- If you're new to Oxford Abstracts, **sign up to Oxford Abstracts**

Screenshot: <https://app.screencast.com/C1J5FoFvTBd4a>

- **Sign up to Oxford Abstracts with e-mail** and create your user account.

Or continue with Google or LinkedIn.

Screenshot: <https://app.screencast.com/ATJR4hkIgLruk>

- Provide First Name, Last Name and Password.
- Verify your e-mail and activate your account.

Once your account is verified, you will be taken to the submission form.

**Important:** If you have been invited to submit a paper to a **closed panel**, please ensure that you submit your abstract using the **same email address to which the invitation was sent**. If a different email address is used, you will not be able to attach your paper to the panel.

## Step 2: Submit a Paper (complete the submission form)

Screenshot: <https://app.screencast.com/utVBcgob3sSbU>

- Provide the Panel Details
  - Paper Title
  - Panel Abstract (300 words maximum)
  - Requested Track (thematic area)  
Select \*Closed Panel, if you received an invitation to a closed panel.
  - Paper Author(s) (Full name, e-mail, gender, institution, and country)
  - Requested Track (thematic area)
- Select the Conference Proceedings Library Inclusion Preference.
- Acknowledge the In-Person Participation Format
- Click [SUBMIT]

### Submission View

Screenshot: <https://app.screencast.com/DUSmcNpEuRtgR>

- Review the submitted paper details.
- AMEND the submission if needed.
- **If you were Invited to a closed panel**, the title of the panel will be listed on top. Click **[ATTACH]** to link your paper to the panel.
- Click [CONTINUE]

You can amend your proposal until 13 May 2026 via the [Oxford Abstracts](#) system.