

## Instructions to Submit a Proposal

Via the **Oxford Abstracts** Platform

Link to submit a Proposal: <https://app.oxfordabstracts.com/stages/81263/submitter>

### Step 1: Sign in or Sign Up to Oxford Abstracts

- If you have used Oxford Abstracts in the past, sign in using your credentials.
- If you're new to Oxford Abstracts, **sign up to Oxford Abstracts**



[Screenshot for reference](#)

- **Sign up to Oxford Abstracts with e-mail** and create your user account.

Or continue with Google or LinkedIn.



[Screenshot for reference](#)

- Provide First Name, Last Name and Password.
- Verify your e-mail and activate your account.

Once your account is verified, you will be taken to the submission form.

### Step 2: Submit a Proposal (complete the submission form)



[Screenshot for reference](#)

- Provide the work-in-progress paper proposal details:
  - Paper title
  - Panel abstract (250 words maximum)
  - Paper author(s) (full name, e-mail, institutional affiliation, country & gender)
  - Unit (selection limited to one unit)
- Acknowledge your availability at all times of the selected unit.
- Acknowledge attending all workshops of the selected unit and actively participating in the discussions.
- Click [SUBMIT]

#### Submission View



[Screenshot for reference](#)

- Review the submitted paper details.
  - [AMEND] the submission if needed.
  - Click [CONTINUE]

You can amend your proposal until 6 May 2026 via the [Oxford Abstracts](#) system.